



Regular Meeting Agenda  
6/02/2020

## AGENDA

### EAST KERN HEALTH CARE DISTRICT BOARD OF DIRECTORS

#### REGULAR MEETING

8101 Bay Ave. CALIFORNIA CITY

*Our mission is to expend financial resources to help  
residents of the District satisfy their healthcare needs.*

6/02/2020 5:00PM

#### **Special Notice**

##### Teleconference Accessibility

Pursuant to Executive Order N-29-20 issued by Governor Newsom in response to the COVID-19 outbreak and as a precaution to protect both staff, our constituents, and elected officials, the East Kern Health Care District will hold its board meeting via teleconference or the most rapid means of communication at the time. The public may participate in the teleconference by clicking on the link below:

<https://us02web.zoom.us/j/83176516517>

Public comments may be made through teleconference when prompted by the President during the public comment period. Public comments may also be provided by emailing [eastkernhealthcaredistrict@gmail.com](mailto:eastkernhealthcaredistrict@gmail.com) in advance of or during the meeting. Please indicate "PUBLIC COMMENTS" in the subject line.

If you have difficulty connecting to the teleconference line, please call +1 669 900 6833 US or email [eastkernhealthcaredistrict@gmail.com](mailto:eastkernhealthcaredistrict@gmail.com)

### PLEDGE OF ALLEGIANCE

### CALL TO ORDER

### ROLL CALL

Director Bentley  
Director Heathman  
Director Macedonio  
Director Smith  
Director Sparks

Staff Present: Chelsea Scharf- Legal Counsel-by phone  
Tiffanie Breen, General Manager  
Public Present:

**APPROVAL OF AGENDA**

Motion \_\_\_\_\_ Second \_\_\_\_\_

Action \_\_\_\_\_

**PUBLIC COMMENTS RELATED TO ITEMS ON AGENDA:**

**SPRAGUE STATUS REPORT:**

**N. Loop buildings-**

**Bay Ave. building-**

**CONSENT CALENDAR:**

**Approve Warrants 1 EFT, 5 debit card transactions and check #'s 35436-35453 for a total amount \$58,881.10. No Voided Checks. See attached Check Detail.**

Motion \_\_\_\_\_ Second \_\_\_\_\_

Action \_\_\_\_\_

**APPROVAL OF MINUTES AND REPORTS:**

- 1. Approve Minutes from May 05, 2020 Regular Meeting, May 21, 2020 Special Meeting, May 4, 2020, and May 14, 2020 Finance Committee Meeting**

Motion \_\_\_\_\_ Second \_\_\_\_\_

Action \_\_\_\_\_

- 2. Statement of Activity report April 2020.**

Motion \_\_\_\_\_ Second \_\_\_\_\_

Action \_\_\_\_\_

**PRESENTATIONS ON AGENDA ITEMS:**

**ACTION ITEMS: NEW BUSINESS**

- A. Approve submitting RFP to accountants to handle transition of Contract Labor to Employee per AB5 requirements.**

Motion \_\_\_\_\_ Second \_\_\_\_\_

Action \_\_\_\_\_

- B. Approve submitting RFP to accountants to assess bookkeeping, Quickbooks budget, and monthly reports.**

Motion \_\_\_\_\_ Second \_\_\_\_\_

Action \_\_\_\_\_

- C. Approve setting up online banking for accounts at Mission Bank, Bank of Sierra and LAIF to assist accountants and bookkeepers.**

Motion \_\_\_\_\_ Second \_\_\_\_\_

Action \_\_\_\_\_

- D. Approve Admin Code review for Professional Services and Standing Committees.**

Motion \_\_\_\_\_ Second \_\_\_\_\_

Action \_\_\_\_\_

- E. Approve Bartz Altadonna placing flags in front of the buildings to help promote the clinic.**

Motion \_\_\_\_\_ Second \_\_\_\_\_

Action \_\_\_\_\_

**COMMITTEE REPORTS: Standing Committees-**

**Finance Committee:**

**Building Standard Committee:** Meeting on June 22, 2020

**Bay Ave Title Committee:**

**AB5 Committee:**

**GENERAL MANAGER REPORT:**

1. General Manager on vacation June 8 through June 16, 2020.
2. Electrical update for 9350 North Loop panel- Adventist Health
3. Set up Quickbooks live and working with their bookkeeper to make adjustments as needed.

**NON-ACTION ITEMS:**

**A. 8101 BAY AVE, BUILDING USE:** Community Cleanup- Storing 35 unused Sharps Containers and Cal City Police Dept. storing 10 cots for preparedness of community disasters.

**FUTURE AGENDA ITEMS:**

D. Bentley:  
D. Macedonio:  
D. Smith:  
D. Sparks:  
D. Heathman:

**DIRECTORS COMMENTS FOR NON-AGENDA ITEMS:**

D. Bentley:  
D. Macedonio:  
D. Smith:  
D. Sparks:  
D. Heathman:

**PUBLIC COMMENTS FOR NON-AGENDA ITEMS:**

**ADJOURNMENT**

Motion\_\_\_\_\_ Second\_\_\_\_\_ Time\_\_\_\_\_

**NEXT REGULAR MEETING:** July 07, 2020 5:00pm. 8101 Bay Ave California City, CA

“Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought in order to participate in this agendaized public meeting should be directed to the District’s office at [\(760\) 373-2804](tel:7603732804) at least 24 hours prior to said meeting.”

Agenda posted 5-29-2020